

Minutes of 09/23/2020 Board of Directors Meeting Board Members

Present: Barbara Plonski, Mike Albarelli, Dan Andrews, Barry Chisholm, John Gallo, Dan Weir, Susan Staples Smith, Darlene Ference, Tony Ammendolia, Maura Ammendolia, Allen Gould, Ann Mills, Pete Levesque

Members present: Russ Seybold, Joan Kenney, Janice Andrews, Ralph Fiore, Nancy Marquis

Call to Order: The meeting was called to order at 5:01 p.m. by President Darlene Ference via the Zoom online meeting application due to the COVID-19 virus restriction group gatherings. Participants could view and speak with each other. The date of the board meeting was two weeks later than normal due to no quorum being available on September 9 and September 16 was the installation. The 2019-2020 board and officers were present as new board and officers do not assume office until October 1, 2020.

Secretary's July Report (board did not meet in August) - Motion to change minutes to the following after email sent by Janice Andrews by Dan Weir and seconded by Dan Andrews:

"Portal Buss was discussed. Fees for the first year totaled \$475. Janice Andrews will work with DD Warren on possible alternatives. There is free software for non-profits to run events. Allen Gould also asked that Janice and DD recommend contact management software to produce appeal letters. Dan Weir mentioned a post office appeal where every box receives a letter is another alternative.

The fees that I presented were for 15 months. Five months at the trial rate of \$25 and 10 months at the standard \$35 rate, a total of \$475. Additionally, the board agreed to keep the subscription through August until a decision was made to continue with this platform or not. This would add an additional \$35 for a total cost of \$510 for 16 months.

I suggested that since no one on the board volunteered to investigate alternatives that someone connect with DD, since she is so knowledgeable and experienced in this area. Russ said that he would follow up with this." All in favor.

Treasurer's Report: presented by Allen Gould and accepted by President Darlene Ference. Allen reported that there had been a drop in the market, that we have sufficient funds to pay our KI dues, and that the \$75 listed for filing expenses for taxes in the budget is absorbed by the \$870 fee charged by Gamwell Caputo for tax work. Dan Andrews asked why checks were not sent for the Kiwanis Children's Fund (\$700) and North Country Cares (\$500). At the end of the meeting, President Darlene asked Allen to send the checks. A board vote was not needed as these were in the budget.

Club Installation – Susan Staples Smith reported on the installation at *The Preserve at Chocorua* on September 16. All who attended felt safe and had a good time seeing each other. She asked which of three Tamworth charities did the board want to donate \$250 to. This was the agreement for the use of the tent and property. **Motion** to donate \$250 to the Tamworth Community Nurses Association who provide free health care in the community to adults and children by John Gallo and seconded by Mike Albarelli. All in favor.

Autumn Express – Due to Covid and the financial impact it has had on the train, President-Elect Barbara Plonski reported there will be no Autumn Express this year. Train management looks forward to working with us in the future.

Angels and Elves – Barbara Plonski and Marie Lee will meet with Settlers Green management to find out location for Angels and Elves and to discuss ideas for a modified Photos with Santa event. There will be no Diva weekend this year or gift bag giveaway.

Photos with Santa – Ralph Fiore who is chair and Clark have determined no one wants children sitting on their laps or sharing a Santa suit. Barbara Plonski will contact Ralph following the meeting with mall management to explore alternatives.

NH Charitable Foundation - Barbara Plonski is working with the NH Charitable Foundation to see if our club can package our work with schools or expand our dental program to qualify for a grant.

Portal Buzz – the board decided it should continue and that the \$420 annual fee should be part of the 2020-2021 budget.

Donor Data Base – the need for a data base to track donations to our club and to have the ability to donate online was discussed. Many products exist but no decisions were made to move forward on this issue.

Background Checks – Secretary Susan will receive a list of expiring background checks for those members involved with youth groups. The budget will have a line item to pay for seven at a total cost of \$175. She will notify members when their checks need to be renewed.

Simultaneous Club Communication – Janice Andrews said our procedures are part of the Policy section of our By-laws. These are available on the club website and in Portal Buzz.

Committee Resignations – Liz Hughes has resigned from her chair of the Shooting Star Fund. Dan Andrews has resigned from his chair of the Golf Committee.

Dues – Janice is sending reminders to those who have not paid. Dues should be in by 10/2 and the Kiwanis International cutoff is 10/10.

Membership– The board was pleased to hear former member Kerry MacDougall has rejoined the club. The board accepted with regret the resignations of Annie Ficke, Chuck Kyle and Jeff Bailey.

Donations in memory of Dick Ficke – Over \$3000 has come in to remember Dick including \$1000 from the National SCORE organization.

Donation from TD Bank – Allen Gould announced the donation of \$500 to the club from TD Bank.

Seven K Family Clubs Suspended – to avoid paying for startup kits of \$180 each, KI has allowed clubs to temporarily suspend during COVID where school safety guidelines are an issue so Janice Andrews has put our clubs on the suspended list. However, the Jackson Grammer School asked for a meeting with Dan Weir and Janice Andrews to resume their club meetings as part of an after school program. This is being discussed.

Key Club – Advisor Barry Chisholm reported that the school administration is not allowing the Key Club to meet in person. He was thanked by President Darlene Ference for his email report on Key Club sent prior to the meeting.

Board Members Thanked – Darlene thanked outgoing board members Barry Chisholm and Tony Ammendolia for their service.

Motion to adjourn by Dan Weir and Maura Ammendolia. All in favor. Meeting adjourned at 6:20 p.m.

Next Board meeting is October 14 via Zoom at 6:30 p.m.

Summary of Expenditures:

Kiwanis Children’s Foundation	\$750
North Country Cares	\$500
Tamworth Community Nurses Association	\$250