

Minutes of 07/22/2020 Board of Directors Meeting

Board Members Present: Barbara Polanski, Mike Albarelli, Dan Andrews, Barry Chisholm, John Gallo, Dan Weir, Susan Staples Smith, Darlene Ference, Tony Ammendolia, Maura Ammendolia, Allen Gould, Ann Mills, Pete Levesque, Chris Booras

Members present: Russ Seybold, Ralph Lutjen, Joan Kenney, Janice Andrews

Call to Order: The meeting was called to order at 5:01 p.m. by President Darlene Ference via the Zoom online meeting application due to the COVID-19 virus restriction group gatherings. Participants could view and speak with each other.

Motion to approve the minutes of the previous board meeting was made by John Gallo and seconded by Chris Booras. All in favor.

Treasurer's Report: None presented as one is not prepared for summer meetings.

New Business:

Jen's Friends Hill Climb Fundraiser – this is going to be virtual this year. Amount budgeted \$500 was discussed again as a motion by Chris Booras and Dan Andrews. All in favor. During this year, we are going to vote again on budgeted disbursements due to our budget constraints created by our inability to complete most of our fundraising efforts due to the virus.

The board passed on a second request from NH Children's Trust preferring to keep donations local.

Installation at Red Fox in September – due to the virus, many have said they do not want an inside, sit down dinner so a motion was made to cancel this reservation and get deposit returned by Dan Weir and Maura Ammendolia. All in favor. Susan Staples Smith asked the board if there was interest in a tent venue with no dinner. The board asked her to survey members to see if that would be of interest.

Darlene Ference referenced the document listing past board directives regarding Angels and Elves that was emailed prior to the meeting. There was no further discussion.

The Fryeburg Fair has been cancelled so we will not have our coffee booth in October. We do not yet know the status of the Autumn Express Train Ride. Angels and Elves will proceed on schedule. Photos with Santa may or may not happen with a new format.

Fundraising Committee – Chair Mike Albarelli shared a document of ideas generated at their last meeting. He was asked to consult all the club members for ideas. Trails End was mentioned as doing fundraising for charity. Pete Levesque mentioned that the schools will need 5,000 masks. August 6 is the day the plan for the school year will be announced.

Budget Committee/Financials – Chair Barbara Plonski will hold a Zoom meeting on July 27 to discuss next year's budget. She has four versions of a Key Club budget reviewed with Barry Chisholm to discuss. Barbara has not yet heard any decision regarding our grant request for \$65,000 from the CARES Act. The board discussed how much to withdraw from American Funds to cover shortfalls this year and next. A motion was made by Pete Levesque and Dan Weir for Allen Gould to contact George Fredette to withdraw \$30,000 from the club and scholarship American Fund accounts exclusive of Angels and Elves as soon as possible. All in favor. It was suggested the money be stored in a money market account if possible.

The list of scholarship winners will be shared with club members.

Darlene Ference mentioned that K Family Teacher advisors were given a total of \$1000 in gift cards. She also said we received thank you cards from Bearcamp Valley School, a KHS student and the Special Olympics for past donations.

Susan Staples Smith will purchase Zoom for the club at a reduced rate from Tech Soup which supports non-profits with low cost software.

Portal Buss was discussed. Fees for the first year totaled \$475. Janice Andrews will work with DD Warren on possible alternatives. There is free software for non-profits to run events. Allen Gould also asked that Janice and DD recommend contact management software to produce appeal letters. Dan Weir mentioned a post office appeal where every box receives a letter is another alternative.

Dan Andrews will send out the email he received on the August 18 Bocce Tournament hosted by the Berlin Club to the members.

Next Board meeting is August 19 via Zoom. Time is 5 p.m.

Motion to adjourn by Dan Andrews and John Gallo. All in favor. Meeting adjourned at 6:40 p.m.

Summary of Expenditures: \$500 Jen's Friends