

Minutes of 6/10/2020 Board of Directors Meeting

Board Members Present: Barbara Polanski, Mike Albarelli, Dan Andrews, Barry Chisholm, John Gallo, Dan Weir, Susan Staples Smith, Darlene Ference, Tony Ammendolia, Maura Ammendolia, Allen Gould, Ann Mills

Members present: Russ Seybold, Ralph Lutjen, Marie Lee

Call to Order: The meeting was called to order at 5:07 p.m. by President Darlene via the Zoom online meeting application due to the COVID-19 virus ban on group gatherings. Participants could view and speak with each other.

Motion to approve the minutes of the previous board meeting was made by Barbara Plonski and seconded by Allen Gould. All in favor with the following amendment:

The sentence “Key Club Advisor Barry Chisholm reported that ICon event for Key Club in San Francisco was cancelled and the deposit money will be returned to our club.” should be “ Key Club Advisor Barry Chisholm reported that ICon event for Key Club in San Francisco was cancelled. The New England and Bermuda District DECON was also cancelled and the deposit money for Key Club DECON registrations has been returned.” No money had yet been paid for ICON.

Treasurer’s Report: The report was received and filed. Allen noted the new column “Value at Year End” added to the report so it is easier to see that some recovery has happened in our American Funds but overall we are down about six percent. Allen will invite George Fredette to a board next February or March to discuss our investments.

Old Business:

Food Pantry Assistance: Ralph pointed out that the club needs to reassess needs often as some of these food pantries are doing well and others not.

Installation Dinner: John Gallo said we can cancel up to two weeks before so we should know by the end of August if this is going to be able to happen. Allen suggested we take the pulse of the club when we get closer to the date to see if members are willing to attend a dinner. This will be discussed at a future board meeting.

Autumn Express: There is nothing new to share. This will be discussed at a future board meeting.

Photos with Santa: There is nothing new to share. This will be discussed at a future board meeting. Members talked about the possibility of a new way to do this project.

New Business:

Angels and Elves: Prior to the meeting, Marie Lee sent the board the history of this project. Darlene thanked her for informing the newer members of our club about how Angels and Elves started and our role in its continuance. Marie announced at the meeting that Barbara Plonski has agreed to do the work that Dick Ficke had done in the past. She anticipates a greater number of families in need this year due to the virus. We will need more physical help and more sponsors. Nine club members sponsored children last year. This year as in the past those persons who cannot afford to sponsor can help by shopping or working at Elf Headquarters. More wrapping is probably going to have to be done by sponsors as groups of employees will most likely not be coming in to help as in the past due to the virus. Local businesses who have always provided great support to this project will also be less able to help. Need may approach the 2008 year level.

Ralph said that he and Janice had reviewed the A&E financials. He said Dick’s accounting was well done. Marie mentioned that shoppers were never reimbursed with cash without a receipt. There will be a switch to using QuickBooks software this year to make things easier for Allen. Nancy Marquis is owed \$4100 for the advance purchases of coats and boots for next year. Over \$1500 in A&E donations has been received in Dick Ficke’s memory.

Towards the end of the meeting, John Gallo asked that the past decisions of the board regarding expenditure of A&E funds be covered in a document similar to what was prepared for the Shooting Star project. Secretary Susan will document the decisions as it would be easier to have one document then have to review sets of previous minutes.

Key Club: Barry Chisholm reported that the Key Club Installation was done using Zoom. The new officers are already coming up with fundraising ideas and how to tackle projects in a different way next year.

Fryeburg Fair: Cancelled due to the virus.

NH Emergency Relief Fund: Barbara Plonski said there is a 60 million dollar fund created by the Cares Act that helps non-profits with their work recognizing that fundraising has been impacted by the virus. She is going to see if our club can apply for a grant.

Scholarship Committee: Committee Chair Allen Gould said the virus did not impact the awarding of scholarships and that the committee was able to make their selections and awards like any other year.

Moving Forward: A committee was formed to look at our upcoming year in terms of how we should proceed in doing a community needs assessment to help with determining our budget. This committee would look at the organizations we have contributed to in the past, current needs and projected needs. Barbara Plonski will head this committee and members will include Dan Weir, Russ Seybold, Allen Gould, Ralph Lutjen, Darlene Ference and Tony Ammendolia.

Fundraising in 2020-2021: Mike Albarelli will head up a new committee to brainstorm fundraising ideas for the upcoming year. It was suggested meeting with the Key Club since the students have expressed to Barry some interesting possibilities. Anyone interested in joining this committee should contact Mike.

Internet Fees: Darlene will be reimbursed for our club Zoom membership which allows us to conduct meetings on line and to participate in the high school enrichment program. The cost is \$15 per month. Our subscription to PortalBuzz is coming to an end at \$35 per month. The board will be discussing this at a future meeting.

New Requests: none received

Next two Board meetings are July 22 and August 19 via Zoom. Time is 5 p.m.

Motion to adjourn by Allen Gould and second by Dan Weir. All in favor. Meeting adjourned at 6:56 p.m.

Summary of Expenditures: no new expenditures