

Minutes of 5/13/2020 Board of Directors Meeting

Board Members Present: Barbara Plonski, Mike Albarelli, Dan Andrews, Barry Chisholm, John Gallo, Dan Weir, Susan Staples Smith, Chris Booras, Darlene Ference, Tony Ammendolia, Maura Ammendolia, Allen Gould, Pete Levesque

Members present: Janice Andrews, Norm Gamache, Russ Seybold, Ralph Lutjen, Tina Craig

Call to Order: The meeting was called to order at 4:05 p.m. by President Darlene via the Zoom online meeting application due to the COVID-19 virus ban on group gatherings. Participants could view and speak with each other.

Motion to approve the minutes of the previous board meeting was made by John Gallo and seconded by Allen Gould. All in favor.

Treasurer's Report: The report was received and filed. Our accounts reflected the drop in stocks due to the virus. Allen said we had made some recovery in the American Funds.

Old Business: Darlene thanked President-Elect Barbara Plonski for arranging the road cleanup on East Conway Road recently. Chris Booras reported that the Passport Book Committee has decided not to publish a book at this time due to the impact of the virus on local restaurants and other businesses. John Bruni and DD Warren have been asked by the committee to draft an ad for the Conway Daily Sun announcing this fact and thanking sponsors of the book and of our August golf tournament which has also been canceled. Barbara Plonski suggested the sponsors in the Passport Book be notified by letter that there will not be a book. Chris Booras agreed that the committee should send letters.

New Business: Darlene Ference, Barbara Plonski, Allen Gould, Ralph Lutjen and Janice Andrews met to do a financial forecast for next year and to give a status report of funding shortfalls for this year. Ralph made a report to the board. He said the good news was our investments will carry us through and the bad news is that current and possibly all our revenue generating activities for 2020-2021 no longer exist. The club has recovered some funds for events that did not happen. These are listed at the end of the minutes. Our actual budget was very close to estimates but our unallocated spending this past year was higher than normal. We will have a deficit for 2020. A meeting with George Fredette who administers our investments is being planned with the board. Dan Andrews and Barbara Plonski thanked Ralph along with the rest of the board for his committee's work and reminded us how blessed we are to have some wiggle room thanks to our investments. Chris Booras confirmed with the board that income on monies given for specific reasons can be used by the club as long as the initial gift is used only for the original purpose.

Reports were made from various committees planning fundraisers and other events including the decisions being made reflecting the impact of the virus.

Fryeburg Fair – Most of the local fairs have been canceled but Fryeburg has not announced yet. It was discussed that given the age of most of our members and the close contact selling coffee requires, staffing will be difficult.

Dental Program – Janice Andrews will find out if dental products are needed by the schools and will also check with Starting Point.

Autumn Express – Committee Chair Barbara Plonski reported that no decisions have yet been made regarding the train ride.

Scholarship Committee – Committee Chair Allen Gould said 34 scholarship applications are currently being reviewed by the committee and the scholarships will be awarded this year as we have done in the past.

Key Club – Key Club Advisor Barry Chisholm reported that ICON event for Key Club in San Francisco was cancelled and the deposit money will be returned to our club.

Teacher Appreciation Day – Darlene Ference reported that personalized thank you notes and gift cards will be mailed to the teacher advisors.

Angels and Elves – Susan Smith made three points. First that requests for help will be up with many people seeking assistance who have probably never needed help in the past. Second that the numbers of sponsors may be down and third that the project may modify its goals a bit to make sure essential needs are being met.

Installation - John Gallo will find out the deadline date to reserve the Red Fox for the September Installation Dinner if the dinner does take place.

Food Banks – Dan Weir, Allen Gould and Russ Seybold are going to look into the needs of area food banks.

KHS Enrichment Program – Four members: Darlene Ference, Barbara Plonski, Janice Andrews and Dan Andrews are participating in a program to supplement online teaching.

New Requests:

\$1000 for School to Career Photography Class this summer. Motion by Allen Gould with second by Dan Weir. All in favor with one abstain. Money will be returned if the class does not happen.

\$250 for Tamworth Nurses appeal. Motion by Tony Ammendolia with second by Chris Booras. Four in favor. Nine not in favor. One abstain. Motion did not carry. The Nurses did receive \$250 from the club in January.

The next general meeting of the club is May 20th. Dan Weir suggested members have their dinner during the Zoom meeting eating takeout from restaurants that have been Passport Book sponsors.

Next Board meeting is June 10 via Zoom. Time is 5 p.m.

Motion to adjourn by Dan Andrews and second by Allen Gould. All in favor. Meeting adjourned at 6:46 p.m.

Summary of Expenditures

\$1000 for School to Career Photography Class this summer.

\$1000 for Teacher Appreciation gift card. This amount is in budget.

Summary of Donations Returned (events did not happen due to virus)

\$500 Arts Jubilee School Program

\$500 KHS Robotics Travel for Competition

\$720 KHS HOSA Club Travel for Conference

\$1000 KMS 8th Grade Class Trip to Boston