

Minutes of 05/08/2019 Board of Directors Meeting MWV Kiwanis

Board Members Present: Tony Ammendolia, Darlene Ference, Barbara Plonski, Nancy Marquis, Barbara Reilly, Ann Mills, Mike Albarelli, Barry Chisholm, Eric Diedzic, Allen Gould, Chris Booras, Susan Staples Smith, Peter Deveau

Members present: Janice Andrews, Maura Ammendolia, Dan Weir, Tim George

Call to Order- The meeting was called to order at 6:35 pm by Darlene Ference.

Minutes- Motion made to approve April Minutes by Barbara Reilly and Chris Booras. All in favor

Treasurer's Report- There were several changes/comments mentioned which are listed below and considerable discussion as to the need to have a motion to accept the report at each board meeting. Club member Dan Weir said it was not necessary to accept the report according to Roberts Rules and Darlene announced the new rule following his advice. Treasurer Allen wanted some sort of acknowledgement to appear in the minutes formally recognizing the preparation of the club financials. A motion was made by Nancy Marquis and seconded by Peter Deveau that for this month and in the future the board will acknowledge receipt and that the board members reviewed the report. All in favor.

Changes/Comments made regarding Treasurer's report include:

\$6,000 was moved from American Funds to the checking account to fund scholarships.

Barbara Reilly asked why Madison K Kids was showing \$100 over budget. This has to do with the gift cards presented to advisors at the end of the year. To keep K Kid budgets separate, it was suggested that next year's budget have a line item for "Stipends for Advisor Appreciation".

Peter Deveau asked that the Scholarship Committee give each incoming President an idea of how much money to budget for. The rest of the board supported this idea.

Susan asked what would be the easiest way for the President or Treasurer to keep the board informed of when budgeted donations had been paid out on a monthly basis. This information is needed for Kiwanis International Reports and should be included in monthly minutes so club members know how funds raised are being spent. Allen said he would add a section to his Treasurer's reports of checks written each month for budgeted donations.

Janice said the titles on Page 2 of Treasurer's report should be reversed with \$700 displaying under Kiwanis International Foundation and \$1000 displaying under Kiwanis NE District Foundation.

Old Business- Club Audit Committee has been established, including Joan Kenney, Ralph Lutjen, and Anthony Ruddy. They will review the five checking accounts and minutes in order to make a report to the board in September. Ralph will lead the effort and will learn how Dennis Pidherny did the audit in the past.

Portal Buzz- Janice said a few people have used the site and that she can tell who has tried. She encouraged more people to try it. She asked Allen how the \$25 monthly invoice should be paid during the trial until September. She will continue paying it and will submit an invoice to Allen for reimbursement. The board asked Allen to take the funds from the Administration account.

Donation Requests- Sea Perch- John Fuller Elementary School- request for funding was tabled in April pending additional details. We received the same letter with a current date. Motion to give \$1000 from unallocated funds by Peter Deveau, seconded by Nancy Marquis. All in favor.

New Business- - Tony asked for an additional \$1000 from unallocated funds for KPTI (Kiwaniis Pediatric Trauma Institute). He said the money was to purchase awards to be presented at the September 2019 installation dinner. Past presidents present at the meeting said awards are more like \$200 and can come from the Administration account. He was advised to buy awards locally as they are far less expensive than Kiwanis International store and require a much shorter timeframe to prepare. Tony withdrew his request for the \$1000.

Darlene Ference suggested board meetings be the only subject for the second Wednesday of each month and that a regular Kiwanis meeting not be held. Board members did not want to lose the continuity of meeting weekly since that would be especially hard on those running projects. An alternative to meeting after regular meetings was discussed, perhaps a different night much earlier without the need to dine. Allen mentioned how well The Echo Group cafeteria worked in the past. Ann Mills, an Echo employee, was going to see if this were possible. No decisions were made.

Dan Andrews requested \$100 for a prize for the Corn Hole Event July 17th with the Colebrook and Berlin Clubs at Christmas Mountain center cookout. The winner would donate the money to charity. Motion to award a prize of \$100 to the club who wins made by Barbara Reilly and seconded by Allen Gould. All in favor.

Donation Requests – A request was received to help a young boy attend a STEM summer camp. The family has raised about one third of the cost, a scholarship covers the other third and we were asked for help in filling the gap of \$1390. The boy is an active K Kid and is known to members of the club. Motion to give \$1000 to send this boy to camp by Eric Diedzic and seconded by Peter Deveau. All in favor.

A request was received to provide camp scholarships to Camp Spaulding as we have done in the past. This \$300 will come out of the budgeted camp item.

We received a letter from the Career and Technical department at Kennett High to see if we would donate \$500 to their scholarship fund since there was no special fundraising dinner this year. The board would like our club's scholarship committee to vet all future vocational scholarships like they do higher education scholarships through the high school application process. A motion was made to let the Career and Technical Dept. make the decision this year only with an award of \$500. All were in favor. Susan needs the names of who made and seconded this motion.

Other Business – Susan asked if there were a committee looking into a more centralized location for our meetings next year. Darlene said yes. It consists of Dan Andrews, Darlene Ference and Barbara Plonski. Susan asked if it made sense to send an email to all the club members asking for ideas on where to meet and for ideas on a format change for meetings. Two goals being to make it easier for working members to attend a meeting and to reduce the cost of being a member of our club. Board members agreed to send an email to membership for their thoughts.

Motion to adjourn- made by Tony Ammendolia and Allen Gould at 8:20 p.m. All in favor.